

Government of West Bengal  
Department of Higher Education  
Bikash Bhavan, 6<sup>th</sup> floor  
Salt Lake City, Kolkata – 700091

No.: 12-Pr.Secy-HED/2020

Date: 30.05.2020

From : Manish Jain,  
Principal Secretary to the Govt. of West Bengal

To : Vice Chancellor, \_\_\_\_\_ University.

Sub: Communication to combat spread of Novel Corona Virus (COVID -19)

Sir / Madam,

In pursuance to order and guidelines issued by Ministry of Home Affairs vide no 40-3/2020-DM-1(A) dated 24-03-2020 and dated 15-04-2020 read with subsequent orders issued from time to time and in view of the prevailing situation on the spread of Novel Corona virus (COVID – 19) and as in pursuance of discussion held with Vice Chancellors of all Universities, it has been decided by the competent authority in the Government of West Bengal that all Government, Government-aided, private educational institutions, Training Institutes will remain closed up to 30<sup>th</sup> June, 2020 in public interest.

2. Administrative departments of colleges/universities like the office of Vice Chancellor, Registrar, Finance/Examination department, Head of the institute including emergency services e.g. electricity, cleanliness, water supply, security etc may remain open under strict COVID-19 protocol and extant guidelines issued, as per local need to be decided by the head of respective institute. Different Universities within the umbrella of Higher Education Department, will intimate about the planning / arrangements made regarding the conduct of terminal / intermediate semesters' exam, to the Higher Education Department, considering prevailing situation.

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3. Hostels will also remain closed till May, 2020 though, adequate arrangements as per the medical protocol will be made by the respective institute for the foreign students who are not able to leave the campus due to distance or otherwise. No visitor should be allowed during the period to visit the hostel, without prior approval of the Head of the Institute.

This is for your kind information and necessary action, with a request that all colleges under your control may also be advised accordingly.

Yours faithfully



(Manish Jain)  
Principal Secretary

No.: /1(5)-Pr.Secy-HED/2020

Date:

Copy forwarded for kind information and necessary action to:

1. Special Secretary (All), Higher Education Department.
2. Director of Public Instructions, Higher Education Department.
3. Joint Secretary (All), Higher Education Department.
4. PS to HMIC, Higher Education Department.
5. OSD, Higher Education Department.

(Manish Jain)  
Principal Secretary