

Mugberia Gangadhar Mahavidyalaya
Bhupatinagar-purba Medinipur-721425
Internal Quality Assurance Cell
(IQAC)

MISSION STATEMENT OF IQAC

1. **To strive** for the highest level of excellence in all college functions and services.
2. **To foster** learning activities of the highest quality to help students achieve their goals.
3. **To inspire** a spirit of free inquiry, the freedom to explore new and diverse ideas.
4. **To maintain** at all times the highest level of honesty, communication, cooperation, and credibility in all relationships.
5. **To assume responsibility** for all our decisions and actions, and ensure the best use of available resources.
6. **To promote** individual growth and a positive sense of self-worth for all members of the college community.
7. **To play an integral role** in developing, advancing, and serving the local community.
8. **To inculcate a culture** of the highest level of professional, business and personal ethics.
9. **To enhance** the number of smart class rooms in the academic departments.
10. **To enhance** outreach programmes for the backward community
11. **Fair access** to and affordability of academic programmes for varies sections of society
12. **To organize workshop / seminar** for students and teachers for enhancement of academic efforts
13. **To Promote the Research** activities among the Teaching Faculties

The college has an Internal Quality Assurance Cell (IQAC) established on 20th September, 2007 as per recommendation of NAAC – UGC.

- This Cell monitors the teaching, research, various departmental activities of each department to ensure academic and administrative performance. Feedback regarding teaching, infrastructural facilities and other amenities of the College are collected from the stakeholders by this Cell.
- This Cell monitors each department to verify the yearly progress of the department with regard to academic, research activities and result analysis.
- Encourage teachers to organize and attend seminars/conferences, to publish books and research articles in journals, to pursue for Ph.D and M.Phil
- This Cell Strengthened library through Library Automation, installation of SOUL 2 Software, Bar Coding System, UGC Network Resource Centre
- The Students' and teachers' Feedbacks are collected for each department. Good points are appreciated and remedial measures for weak points are suggested
- The cell is responsible for submission of Annual Quality Assurance Report (AQAR) to the NAAC .
- Organize Parent-Teachers Meet (PTM)

The College communicates its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders through the College website, various media forms, public domain and College prospectus. Every year, wall magazine of every departments and College magazine are published. Contributions are made both by the students and the faculty. This also in a way expresses the academic quality assurance of the Institution.

The activities and achievements of the college are conveyed in the IQAC, Staff and various committees meetings. Meetings of the Parent-Teacher, Alumni Association and Students Union are also utilized to communicate the policies of the college.

Mugberia Gangadhar Mahavidyalaya stands for Leadership with Social Responsibility. Hence its entire mechanism and arrangements for Governance, Leadership and Management are powered by these ideas. The belief in decentralized and participative

management, collective work, a co-operative ethos and a consultative and collaborative approach to work are what characterizes leadership. Leadership need not be a singular and insulated enterprise but rather a community and shared enterprise where the purpose of this leadership is not merely quantifiable goals and targets, but the ability to make creative and constructive change in oneself and the world around. Leadership is understood in Mugberia Gangadhar Mahavidyalaya as a quality that develops the confidence within oneself to negotiate change, difference and challenges with equanimity, grace and compassion.

COMMITTEE OF THE INTERNAL QUALITY ASSURANCE CELL(IQAC)

Chairman :

Dr. Swapan Kumar Misra, Principal

Coordinator :

Dr. Kalipada Maity, Assistant Professor, Head, Dept of Mathematics

Members :

Dr. Amit De, Principal, Contai Prabhat Kumar College.

Mr. Abani Tripatry, Associate Professor & HOD, Dept. of Commerce

Dr. Swapan Kumar Sarkar, Associate Professor & HOD, Dept. of Bengali

Dr. Prasenjit Ghosh, Assistant Professor & HOD, Dept. of History and Coordinator, RUSA

Dr. Bidhan Chandra Samanta, Assistant Professor & HOD, Dept. of Chemistry and Coordinator, AISHE

Dr. Apurba Giri, Assistant Professor & HOD, Dept. of Nutrition

Mr. Swapan Kumar Sasmal, Associate Librarian

Mr. Sougata Bera, Clerk

Mr. Subhankar Giri, General Secretary, Student Union

Mr. Mathunanath Tripatry, Secretary, Alumni Association

Mr. Samit Jana, Officer in Charge of Coca-Cola Company, Dankuni, Hooghly

Mr. Ashwini Kumar Khatua, Member of the Governing Body

Nature of Work:

1. To ensure quality assurance on all areas concerning the college.
2. To make accountable all concern for upholding the required level of quality through continuous regulation and guidance.

GOALS

1. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College
2. To promote measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices

FUNCTIONS OF IQAC:

1. Development and application of quality benchmarks/parameters for the various academic and administrative activities of the colleges;
2. Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;

3. Arrangement for feedback responses from students, parents and other stakeholders on quality-related institutional processes;
4. Dissemination of information on the various quality parameters of higher education;
5. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
6. Documentation of the various programmes/ activities of the college, leading to quality improvement;
7. Acting as a nodal agency of the college for coordinating quality-related activities, including adoption and dissemination of good practices
8. Development and maintenance of institutional database through MIS for the purpose of maintaining / enhancing the institutional quality;
9. Development of the annual quality assurance report (AQAR) of the college based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, NCTE) in the prescribed format;
10. Bi annual development of quality radars (QRS) and ranking of integral unites of colleges based on the AQAR;

FOLLOW UP

- The AQAR shall be approved by the statutory bodies (GB) of the Colleges for the follow up action for necessary quality enhancement measures.
- The Colleges shall regularly submit their AQARs to the affiliating University, state level quality assurance bodies, NAAC / other accreditation bodies.
- All colleges shall submit AQARs and / or Quality Radars (QRs) and follow up reports of AQARs to the UGC as and when called for.
- The IQAC must create its exclusive window on its institutional website, to regularly report on its activities well as for hosting the AQAR.

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BENEFITS OF IQAC

- Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;
- Ensure internalization of the quality culture;
- Ensure enhancement and integration among the various activities of the college and good practices;
- Provide a sound basis for decision-making to improve institutional functioning;
- Act as a dynamic system for quality changes in the Colleges
- Build an organized methodology of documentation and internal communication

MONITORING MECHANISM

- The State Quality Assurance Cell (SQAC) and Affiliating Universities shall monitor the functioning of IQACs in the colleges coming under their jurisdiction
- NAAC and other respective accrediting bodies shall monitor the functioning of IQACs in colleges
- NAAC peer teams and those of other accreditation bodies will interact with the IQACs.